SAMPLE · EXAMPLE ONLY · NOT A REAL FILING

SAMPLE CONFIRMATION PACKET (EXAMPLE ONLY)

EXAMPLE. Every name, ID, number and date below is made up to show the format. This is not a real building or a real filing.

Prepared by: Steady Meter Benchmarking · Jordan Graves
Client: EXAMPLE Property Management LLC
Building: 1234 Example Avenue, Los Angeles, CA 900XX (EXAMPLE)
Reporting year: EXAMPLE calendar year data, filed for the June 1 deadline

1. Filing summary

Item	EXAMPLE value
LADBS Building ID	EXAMPLE 000000
Program	LA EBEWE annual benchmarking
Gross floor area	EXAMPLE 32,500 sq ft
Property type	EXAMPLE Multifamily Housing
Portfolio Manager property ID	EXAMPLE 0000000
Data period	EXAMPLE January to December
Submitted to LADBS on	EXAMPLE date
LADBS status checked on	EXAMPLE date, showing "Benchmarked"
City fee	EXAMPLE paid by the client directly to LADBS
AB 802 state check	Included in the $249 price, no separate charge. EXAMPLE: not required because the building complies with EBEWE

2. Key metrics from Portfolio Manager (EXAMPLE)

Metric	EXAMPLE value
ENERGY STAR score	EXAMPLE 68
Site EUI	EXAMPLE 45.0 kBtu/sq ft
Source EUI	EXAMPLE 88.0 kBtu/sq ft
Weather normalized site EUI	EXAMPLE 44.1 kBtu/sq ft
Total GHG emissions	EXAMPLE 120 metric tons CO2e
Total water use	EXAMPLE 2,900 kgal

These are the building's reported results. Steady Meter Benchmarking does not rate or guarantee them.

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3. Data used (EXAMPLE)

Utility	Meters	Months	Source
Electric	EXAMPLE 1 whole building (aggregated)	12 of 12	Utility data request
Gas	EXAMPLE 1	12 of 12	Utility data request
Water	EXAMPLE 1 indoor, 1 irrigation	12 of 12	Utility data request

Data Quality Checker: run on EXAMPLE date, EXAMPLE 0 open alerts.

4. Attachments (in the real packet)

- Portfolio Manager submission confirmation
- Screenshot or PDF of the LADBS account showing the benchmarked date
- City fee payment confirmation (paid by the client directly to LADBS)
- Copy of the Portfolio Manager report submitted

5. What's next for this building

- Next annual benchmarking due: June 1, EXAMPLE year
- A/RCx year for this building (last digit of Building ID): EXAMPLE year, due December 1. This needs a California licensed architect or engineer; Steady Meter Benchmarking does not provide it.
- We will contact you in EXAMPLE month to start next year's filing.

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